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AoM FC Renewal Instructions

Individual Membership

1. Go to www.aomfc.co.uk and click on Membership
2. Click on 'Membership – Renew'
3. Enter your email address
4. Enter the 6-digit security code that is emailed to you
5. Set your new password
6. **CLICK TO RENEW CHILD SIGN ON (NOT CHILD MEMBERSHIP – THIS AUTO RENEWS)**
7. Review the information and click on payment options
8. If you do not have a direct debit set up, it will take you to go cardless to set up a new direct debit.
9. Click on Details against Child Sign On Membership
10. Click on Edit against Child
11. Click 'View and Update Health and Dietary Information' then 'Update Health Information'
12. **Fully complete all fields putting N/A if it doesn't apply (the system won't allow blanks).**
13. Click Save
14. Click on Data Privacy at the top of the page and set data privacy options. Click 'Save Changes'
15. Click on Gift Aid at top of page and set Gift Aid preferences. Click 'Save Declaration'
16. Click on Update Details and check your contact details are up to date

Family Membership

1. Go to www.aomfc.co.uk and click on Membership
2. Click on 'Membership – Renew'
3. Enter your email address
4. Enter the 6-digit security code that is emailed to you
5. Set your new password
6. **CLICK TO RENEW FAMILY SIGN ON (NOT FAMILY MEMBERSHIP – THIS AUTO RENEWS)**
7. Review the information and click on payment options
8. If you do not have a direct debit set up, it will take you to Go Cardless to set up a new direct debit.
9. Click on Manage Family Members against Family Membership
10. Click on Health against the first family member.
11. **Fully complete all fields putting N/A if it doesn't apply (the system won't allow blanks).**
12. Click Save
13. Update the other family members by following steps 10 to 12 for each member.

14. Click on Data Privacy at the top of the page and set data privacy options. Click 'Save Changes'
15. Click on Gift Aid at top of page and set Gift Aid preferences. Click 'Save Declaration'
16. Click on Update Details and check your contact details are up to date.